

# Meridian Pediatrics



## MERIDIAN PEDIATRICS: PATIENT PRIVACY NOTICE

### OUR PLEDGE TO YOU

We understand that medical information about you is private and personal. We are committed to protecting it. Doctors and other staff make a record each time you visit our clinic. This notice applies to the records of your care at Meridian Pediatrics, whether created by your doctor or other staff.

#### We are required by law to:

- Keep medical information about you private
- Give you this notice describing our legal duties and privacy practices for medical information about you.
- Follow the terms of the notice that is currently in effect.

### HOW WE MAY USE AND SHARE YOUR MEDICAL INFORMATION

This section of our notice tells how we may use medical information about you. In all cases not covered by this notice, we will obtain a separate written permission from you before we use or share your medical information. You can later cancel your permission by notifying us in writing. We will protect medical information as much as we can under the law. Sometimes state law gives more protection to medical information than federal law. Sometimes federal laws give more protection than state law. In each case, we will apply the laws that protect medical information the most.

**Treatment:** We will use and share medical information about you for purposes of treatment.

**Payment:** We will use and share medical information about you so we can be paid for treating you.

**Healthcare Operations:** We will use and share medical information about you for the purpose of improving our healthcare operations.

**Appointment Reminders:** We may contact you with appointment reminders.

**Treatment options and health-related benefits and services:** We may contact you regarding possible treatment options, health-related benefits or services that you might want.

**Public Health:** We will report certain medication information for public health purposes.

**Required by Law:** We are sometimes required by law to report certain information.

**Public Safety:** We may, and sometimes have to share medical information about you in order to prevent or lessen a serious threat to the health or safety of a particular person or general public.

**Coroners, Medical Examiners, and Funeral Directors:** We may share medical information about deceased patients with coroners, medical examiners or funeral directors.

**Organ and Tissue Donation:** We may use or share medical information with organizations that handle organ, eye or tissue donation or transplantation.

**Military, Veterans, National Security and Other Government Purposes:** We may use or share medical information about you for national security purposes.

**Judicial Proceedings:** We may share medical information about you in response to court orders or subpoenas only when we have followed procedures required by law.

**Law Enforcement Idaho:** We may share medical information about you with police without your written permission.

**Family Members and Others involved in your care:** Unless you tell us otherwise, we may share medical information about you with family members or others you have named who help with your medical care.

### YOUR RIGHTS REGARDING MEDICAL INFORMATION

**Requesting information about you:** You can look at or get a copy of medical information about you.

**Correcting Information about you:** If you believe that information about you is wrong or missing, you can ask us in writing to amend the records. We do have the right to deny this request.

**Obtaining a list of certain Disclosures of Information:** You can ask in writing for a listing of every time we shared medical information about you, other than for treatment, payment, health care operations or when you have given us permission for the sharing. Your request must state the time period for the listing, which must be less than

6 years starting after April 14, 2003. The first request in a 12-month period is free. We will charge you for any additional requests for our cost of producing the list. We will give you an estimate of the cost when you request the additional list.

Restricting how we Use or Share Information about You: You can ask that medical information be given to you in a confidential manner. You must tell us in writing of the exact way or place for us to communicate with you.

**DO YOU HAVE CONCERNS OR COMPLAINTS?**

If you think your privacy rights may have been violated, you may contact our Chief Privacy Office below:

Angel Zieba, MD, Owner  
3653 N. Locust Grove Road  
Meridian, ID 83646  
(208) 338-5437